

ANNUAL PARISH COUNCIL MEETING

You are hereby summoned to attend the Annual Parish Council meeting,
at Roman Park Hall, Roman Park, HP18 0YT,
on Wednesday 15th May 2024 following the Annual Parish Meeting for the purpose of transacting the
following business

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Anthea Cass - Clerk to the Council 8th May 2024

AGENDA

- 24.1 Election of Chairman & Acceptance of Office**
- 24.2 Election of Vice Chairman & Acceptance of Office**
- 24.3 Apologies for absence**
- 24.4 Declaration of Interest** - to declare any personal or prejudicial interests regarding the agenda.
- 24.5 Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments concerning Berryfields. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during a debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive). Subject to Standing Order 3(e) a member of the public shall not speak for more than 5 minutes*
- 24.6 General Power of Competence.**
To confirm that Berryfields Parish Council remains eligible for the General Power of Competence having met the criteria. Two-thirds of councillors are elected and the Parish The clerk is qualified (CiLCA)
- 24.7 To agree on minutes of the Parish Council Meeting held 17 April 2024.**
- 24.8 Planning Matters**

[21/00485/AOP | Application for Outline planning permission for the redevelopment to provide up to 52 residential dwellings along with car parking and landscaping | Parcel EMP 03 Nimrod Street Berryfields Mda Bucks HP18 0WS \(aylesburyvaldc.gov.uk\)](#)

24.9 LAND AND FACILITIES

Roman Park & Village Hall

MUGA

Update on planning application as above.

ALLOTMENTS

Update

PARK INSPECTIONS

24.10 Finance & Administration

1. To agree the payment run for May 2024
2. To agree the accounts to the end of April 2024
3. To review the report of the Internal Auditor
4. To approve the assets register as at 31st March 2024 (including asset additions and disposals for the 2023-24 Financial Year)
- 5. To approve the 2023-24 Annual Governance Statement
6. To approve the 2023-24 Accounting Statements
- 7. To approve the dates for the Exercise of Public Rights
8. To agree on the revised following Parish Council Policies (already circulated Standing Orders, Financial & Procurement Regulations.
9. To agree on insurance renewal
10. To agree on payment of invoice to Proludic for the build of the MUGA, minus 5% Retention as agreed. (circulated).
11. To appoint Mr Gus Orchard as Internal Auditor for Berryfields Parish Council.

24.11 Berryfields News & Communications

Update on Berryfields News

24.12 Highways and Transport

MVAS & Sentinel

24.13 Meetings & Matters of Report

24.14 Date of next meeting

Wednesday 19th June 2024.